

Caretaker

May 2023

Northern Group; property development, workspace, lettings and property management.

Do you want to join a successful and growing company? An opportunity has arisen for someone to join a market-leading group, operating in real estate.

We're looking for a caretaker with a keen eye for detail to look after our growing portfolio of city centre properties.

Key Responsibilities

Profile, skills & experience:

- Have a keen eye for detail
- Show Ambition to exceed targets
- Work under your own initiative
- Take Responsibility
- Offer first class Customer Service
- Promote a Positive Environment

You will be responsible for the following:

- Daily bin rotations
- Cleaning and maintaining refuse points
- Litter picking of communal areas / building entrances
- Low level window cleaning
- Basic gardening tasks (weeding / hedge trimming)
- Fire alarm testing
- Emergency light testing
- Basic compliance checks
- Supervision of contractors
- Basic building maintenance (painting / replacing lamps etc)
- Assist in emergency response situations
- Assist maintenance colleagues when required
- Report issues found to maintenance manager
- Use of in-house work management software (mobile phone required)

What can you expect?

- A dynamic and collaborative team
- Cool coworking Head Office in Ancoats
- Regular meet-ups and annual weekends away
- Colony Card exclusive discounts at partner brands in and around Manchester
- 20 days holiday + bank holidays (increasing with years of service)
- Free on-site parking
- Company pension
- A fixed salary of £21,840
- Working hours Monday to Friday, 8:00am - 4:30pm

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